Primary 1 Registration – Academic Session 2025/2026 Frequently Asked Questions

Documents/links to council website:

- Sending Your Child to School
- Catchment schools

Please complete the <u>online registration form</u>. Within this one application form you can do the following:

- Request an additional year of ELC
- Apply for a placing request
- Advise us that you are home-schooling your child
- Registering with an independent school or school outwith ABC
- Apply for school transport

1. Do I have to register my child for Education?

If you want your child to attend a school within Argyll and Bute then yes, you must complete the online application form.

You do not need to register for Primary 1 if you are going to home educate your child, however it would be helpful for us if you could complete the online registration form advising us of your decision and/or inform your Early Learning and Childcare provider that you will be home educating. You can see more information about home education here on our <u>website</u>.

From August 2023, all children who turn 5 between the 2nd day of the school year in August and the end of February, are **automatically** entitled to receive an additional year of funded ELC and enter P1 the August after instead.

Applications for an additional year of funded ELC for children with birth dates between 1st March and the first day of term in August, will only be granted in cases warranting this at the discretion of Early Years.

You must indicate that you would like an additional year of ELC on the P1 application form. Please see more information about an additional year of ELC.

2. Where can I find out information on what Education is available in my area?

<u>Argyll and Bute Council website</u> contains up-to-date information on all schools across Argyll and Bute, including denominational and Gaelic Medium Education. The information leaflet 'Sending Your Child to School' should be read prior to registering for Primary 1.

3. Will there be a chance to visit the school both as a parent and a child?

Please contact the school directly for information on open days.

4. There is additional information about my child that you need to know such as additional support needs, health information or allergies. How do you I let you know about this?

You will be contacted by the school following the registration period and will be able to discuss your child's needs directly with the school.

5. Why do you need my email and phone number?

Your contact details will be used to communicate with you both prior to your child starting school and once they are enrolled. We will be able to advise you of any open days), send you copies of the school handbook, details of school uniform purchases and communicate with you about any questions you may have about your child starting school. We will also use it to collect any additional information that we may need about your child's health or additional support needs.

You can find more about how we use your data in our **Education privacy notices**.

6. What happens now that I have completed the online application form for P1?

You will receive an automated email to confirm your application has been received. This will detail the content of your application and also provide further information about what happens next. Please check your spam folder if you don't receive one directly into your email inbox.

Your information will be shared with your chosen school to allow them to start planning for the new school session. Schools will contact you, no later than 7th March 2025, to request further information about your child and to share details of the transition process with you.

If you have made a placing request to a school outwith your catchment area school your information will be shared with them. In the event that the placing request is refused any further information that has been provided will be shared with the catchment area school.

If you made an application for an additional year of Early Learning and Childcare, your information will be shared with the Early Years team and the nursery your child currently attends. Your information will still be passed to your catchment primary school (based on the address you supply in your online application) as you may change your mind about the additional year application between January and August when school starts. Early Years will contact you about your application for an additional year of ELC as soon as they can.

7. I made a mistake on the form I submitted – what do I do?

Please reply to the confirmation email that you received following your online registration with details of what is required to be updated. Please do not submit another application form. Please check your spam folder for the confirmation email.

8. I have registered online for my child to start P1 but have now decided to submit a placing request for another school – what do I do?

Please reply to the confirmation email that you received following your online registration with details of your placing request school. Please do not submit another application form.

9. How do I apply for school transport?

The online Primary 1 application form has a section for you to complete requesting transport. This information will be shared with the Integrated Transport section. Please see further information on <u>Transport to school</u>. You do not need to complete a separate application for school transport.

Please remember that free school transport is not available if you have applied for a placing request.

You can contact Integrated Transport directly by emailing them at schooltransport@argyll-bute.gov.uk or phoning 01369708553/8662

10. When will I receive confirmation that my child's placing request is confirmed?

You will receive an acknowledgement of your placing request within 5 working days, however you will not receive confirmation as to whether it has been approved until the last week in April.

11. What happens if I am unable to complete the online Primary 1 application form?

Please phone your catchment area school and advise them you need to make an over the phone application. They will key your details directly into the online application form.

12. Am I eligible for a Clothing Grant and Free School Meal?

<u>Clothing grants</u> can be applied for online. All pupils in P1-P5 and those who are in a Learning Centre are universally entitled to FSM. You can find out more information here.

13. Where can I find a copy of the school handbook?

Much of the above information and additional detail on school life can be found on school and council websites. Schools will contact you following registration with a copy of the handbook.

If you have any queries that are not covered in the FAQs or are unable to find your confirmation email to advise of changes to your online application, please email seemis@argyll-bute.gov.uk

14. How can I apply for a Junior NEC for my child?

Children aged 5-10 can apply for a Junior NEC using our <u>online application form</u>. You can find out more information about the scheme on the <u>Council website</u>